

## Did you Know?

**97%** attendance means your child will have missed 6 days of school throughout the year.

**90%** attendance means that your child will have been absent for the equivalent of one half day every week! This also means that your child will have missed the equivalent of 4 whole weeks throughout the school year!

If you take a two week holiday during term time your child's attendance will automatically be reduced to **less than 95%**.

A two week holiday each year in primary school means a total of 14 weeks teaching time missed during their time in primary school. This is the equivalent of a **whole term** and can have a real impact on your child's literacy, numeracy and social skills.

### Please Think!

**95% attendance sounds good, but means that you are taking one day off a month.**

**Would you think it was acceptable if your teacher did not come to school to teach you for a week because they had gone on holiday in term time?**

## Questions and Answers

**Q.** My child has a tummy bug and isn't well enough for school. What do I need to do?

**A.** Call the school office on 01903 882115 and leave a message on the absence line before 9.30am or as soon as possible.

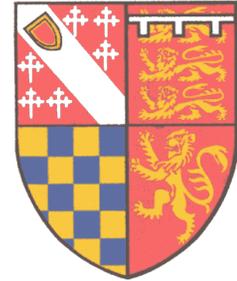
**Q.** I need to take my child to the dentist next week, do I need to let school know?

**A.** Please inform the school office and complete an absence form. Where possible, please try to make appointments during school holidays. If this is not possible try to arrange for appointments at the beginning or end of the school day.

**Q.** I sometimes struggle to get all of my 3 children to school before the school gates close, being 5 or 10 minutes late doesn't really make that much difference does it?

**A.** It is important for all children to be in school on time, it can be upsetting for the child and disruptive for the rest of the class when children are late. They will be missing out on early work and this may impact on their learning throughout the day. Children who are late need to arrive via the school office and will get a late mark.

# St Philip's Catholic Primary School



## School Attendance Fact Sheet for Parents



At St Philip's, we really care about every individual child's education and a factor that can contribute to children achieving their full potential, is their school attendance.

The target attendance for our school is around 97%. Our school's latest attendance figure was **94.6%**. This makes us vulnerable in our Ofsted rating and it can lead to the school being rated less than 'Good'.

95%-100% attendance	Best chance of success	Your child is taking full advantage of every learning opportunity
99%-95% attendance	At least 2 weeks of learning, missed	Your child will have to spend time catching up with work
85%-90% attendance	At least 4 weeks of learning, missed	Your child may be at risk of underachieving and may need extra support to catch up
80%-85% attendance	At least 5 1/2 weeks of learning, missed	Your child's poor attendance has a significant impact on learning
Below 80% attendance	At least 7 1/2 weeks of learning, missed	Your child is missing out on a broad and balanced education. You are at risk of prosecution

The School may refer your child to the WSCC Pupil Entitlement Team if their attendance or punctuality is causing concern. This could then lead to penalties and / or prosecution.

### 10 Tips to help you and your child make going to school easier



1. Help them get their school bag packed the night before.
2. Make sure their uniform is ready especially after the holidays or weekend.
3. Get them to bed at a reasonable time so they have a good night's sleep.
4. Set the alarm clock early enough to allow plenty of time to get ready.
5. Make sure they have breakfast.
6. Set off early enough so they won't be late: punctuality is important!
7. Check to make sure they have everything they need — books, P E kit, coats.
8. If your child is finding the work too hard, speak to the teacher.
9. Talk to your child about what they did in school each day.
10. If you or your child are unhappy at school, please contact your class teacher or speak to Mrs Horne.



### What are we doing about attendance and punctuality at St Philip's?



Each week, during the Celebration Assembly, classes are awarded the punctuality certificate if there was no one late in their class for the entire week. The class is then rewarded with 5 minutes extra play. It only takes one child to be late once for the class to lose this reward.



Attendance certificates are awarded in the termly Golden Celebration Assembly. If your child has 100% attendance that term, they will be given a certificate.

At the end of the academic year, if your child has 100% attendance for the entire year, they will be awarded a certificate, an attendance badge and their achievement will be celebrated by the whole school.